

Business Continuity Management System

As a professional organisation, CDS is committed to minimising and managing its exposure to disruptions to the business. This encompasses the robust systems and processes necessary to maintain continuity of service and operations. It is our policy to ensure:

- risks to continuity of service and operations are identified and adequate mitigations put in place
- business continuity arrangements are managed and reviewed regularly by process owners
- contractual, regulatory, legislative and other requirements related to business continuity are met
- business continuity plans are established, maintained and tested
- appropriate business continuity training is provided to all staff
- objectives for business continuity are established and monitored as applicable
- conformity to ISO 22301 standard is maintained

Purpose

The BCMS is designed to:

- ensure that operations continue and that products and services are delivered at predefined levels and that the reputations and interests of key stakeholders are safeguarded whenever disruptive incidents occur.
- reassure customers that CDS will provide continuity of products and services in the event of a major disruption
- ensure all staff are aware of Business Continuity Plans and understand the procedure
- ensure managers incorporate Business Continuity within the scope of their duties
- achieve the above through a culture of continuous improvement

The Board of Directors are committed to continual improvement of the Business Continuity Management System (BCMS)

The approval and effective implementation of this policy is the responsibility of the CDS Board, with responsibility delegated to the Biard Group Chief Operating Officer. This Business Continuity Policy shall be reviewed, and communicated, as deemed necessary by the Company's operational needs or annually as a minimum.



Phil Walter

Chief Operating Officer
on behalf of the CDS Board